APPLICATION TO PALESTINE ECONOMIC DEVELOPMENT CORPORATION
DOWNTOWN GRANT PROGRAM

1. Applicant/Applicants name(s): _____
2. Type of grant(s) being requested:
   ☐ Small Business Owner-Occupied
   ☐ Investor-Owned/Third-Party Leased
3. Is the property in the Palestine Main Street Overlay District? ☐ Yes ☐ No
   (Properties must be in the Main Street Overlay District to qualify for the PEDC Downtown Grant.)
4. Is the property in the Palestine Historic Overlay District? ☐ Yes ☐ No
5. What is the Zoning for the property? ☐ CBD ☐ MUN ☐ RC ☐ I
   ☐ HC ☐ MHP ☐ MR ☐ RE ☐ SR ☐ UR
6. Is the property in the National Register's Palestine New Town Commercial Historic District? ☐ Yes ☐ No
7. Is it a Contributing property? ☐ Yes ☐ No
8. Is the property individually listed on the National Register of Historic Places? ☐ Yes ☐ No
9. Is the property a designated Palestine Historical Landmark? ☐ Yes ☐ No
10. Does this project contribute to the Rehabilitation or Stabilization of a Vacant or Blighted Building?
    ☐ Yes ☐ No
11. Current occupancy type_____ Occupancy type upon project completion_____
12. Please provide the total square footage of the property: _____ sq ft
13. Is this a mixed-use (commercial & residential) property?
    ☐ Yes ☐ No
14. If so, please provide a breakdown of the square footage of the property based on current use:

Commercial: _____sq ft

Residential: _____sq ft

15. No. of Stories: _____
16. Proposed scope of work (Check all that apply):

Façade/Exterior Walls: ☐ TOTAL/MAJOR RESTORATION or ☐ PARTIAL RESTORATION OR MAINTENANCE

Including: ☐ Slipcover Removal ☐ Door(s) ☐ Window(s) ☐ Brick/Mortar ☐ Awning
☐ Weatherproofing/Sealing ☐ Power Wash/Cleaning ☐ Trim Paint ☐ Wall Paint*
☐ Other_____

Critical Building Components: ☐ REPLACEMENT OR MAJOR REPAIR or ☐ MINOR REPAIR OR MAINTENANCE

Including: ☐ Foundation ☐ Exterior Wall System ☐ Roof
☐ Plumbing ☐ Gas System ☐ Electrical ☐ Air Conditioning/Heat

☐ Other_____

Other Building Components: ☐ NEW INSTALLATION or ☐ MAJOR REPAIR OR REPLACEMENT

Including: ☐ Awning/Canopy (no signage) ☐ Grease Trap ☐ Dumpster Enclosure

☐ Fire Protection/Suppression ☐ Elevator/Lift (for any use) ☐ Ramp/Stairs

☐ Other_____

TAS Accessibility Upgrades:

☐ Removal of Architectural Barriers to provide accessible routes throughout buildings and facilities by replacement or modification to items such as doors, doorways, gates, ramps, curb ramps, elevators, platform lifts, etc.

☐ Provision of Communication and Signage that conveys information or instructions that is accessible and usable by people with disabilities, especially those with visual or hearing impairments. Examples include fire alarm systems with specified visual and tonal signals, signs with Braille and raised letters, assistive listening systems, etc.

☐ Renovation of Facilities and Amenities to include elements and features that provide services or convenience to users or visitors with disabilities, especially those with mobility or dexterity impairments. Examples include kitchens, kitchenettes, sinks, toilet facilities, bathing facilities, washing machines, clothes dryers, drinking fountains, dining surfaces, work surfaces, storage, etc.

☐ Technology and Digital Accessibility Upgrades to elements and features of buildings and facilities that involve the use of electronic devices or systems to access information or services. Examples of technology and digital accessibility include fire alarm systems, telephones, assistive listening systems, automatic teller machines (ATMs), fare machines, two-way communication systems, etc.

☐ Other Modifications to the design, installation, and operation of elements and features to be accessible and usable by people with disabilities, especially those with specific or unique needs or preferences, such as a clear floor or ground space, reach ranges, operable parts, seats, etc. Examples include windows, amusement rides, exercise machines and equipment, miniature golf facilities, play areas, saunas and steam rooms, swimming pools, wading pools, and spas.

Business/Property Signage: ☐ NEW SIGN/SIGNAGE PACKAGE or ☐ RESTORATION OF A HISTORIC SIGN

17. Business name, if applicable _____
18. Mailing address _____
19. Applicants contact Information.

a. Phone _____

b. Fax _____

c. Email _____

20. Physical address of property for which grant is being requested.

_____

21. This business is a

☐ Sole proprietorship

☐ Partnership

☐ Corporation

☐ Other _____

Please provide applicable business documentation such as DBA, Partnership Agreement, Corporate Charter, etc.…

22. Please provide a brief description of business activity.

_____

_____

_____

_____

23. Is this property owned or leased by Applicant?

☐ Owned, please provide proof of ownership.

☐ Leased, please provide a copy of the lease agreement.

Name of Lessor _____

Address of Lessor _____

Lessor Contact: phone _____ email_____

24. Date business established in Palestine, TX, if applicable _____
25. Number of employees, if applicable _____ Number of new employees, if applicable _____
26. Please provide a description of the proposed project: (please attached detailed costs estimates)

_____

_____

_____

_____

_____

_____

A. Please provide any additional information which would further help describe this project, including paint color and chips, photographs, rendering of design, specifications and other material to describe your project:

_____

_____

_____

27. Amount of grant funds requested _____
    (Total possible funding per grant application is $75,000 maximum)
28. Total projected cost of project _____
29. Estimated start date of project _____
30. Estimated completion date of project _____
31. Please attach photos of existing conditions.
32. Please provide any additional information you believe to be important concerning this grant application.
33. I (we) the undersigned do hereby acknowledge, certify, and agree:

A. Prior to the submission of this application, a copy of the Palestine Economic Development Corporation Downtown Grant Program Guidelines has been obtained, reviewed, and clearly understood and is incorporated as part of the Application.

B. The submission of this Application does not create any property, contract or other legal rights in any person or entity that obligates the PEDC to provide grant funding.

C. Applicant certifies that it, the company, its branches, divisions and departments do not and will not knowingly employ an "undocumented worker" as that term is defined by the Program Guidelines. Applicant will repay the total amount of the grant amounts received with interest if the company is convicted of a violation under 8 U.S.C. Section 1324a. Repayment will be due no later than the 120th day after the date PEDC notifies the Applicant of the violation or as otherwise provided in the Grant Agreement.

D. Improvements will not commence prior to having received written approval for a grant from PEDC, execution of a Grant Agreement and approval of the City of Palestine City Council.

E. Applicant(s) do not currently have outstanding or otherwise delinquent financial obligations to PEDC or the City of Palestine such as liens, court fines, city utility bills, sales tax or property taxes. Further, applicant is not currently a party to a pending or active lawsuit against PEDC or the City of Palestine.

F. Applicant(s) must obtain all applicable permits related to the improvement project prior to commencement.

G. Applicant(s) certify that all attached estimates have been obtained from independent, qualified contractors, who are in no way affiliated or related to the applicant or competing bidder.

H. This Application and all statements therein are true and correct, and it is executed under penalties of perjury.

Signed this the ____ day of _____, 20_____

Applicant _____ Applicant _____

[TO BE COMPLETED BY DEVELOPMENT SERVICES]

Based on the project information provided with this application and the research documented above, at a minimum the project will require the following from Development Services:

_____ No further municipal approvals

_____ Pre-Development Meeting - Recommended Date Scheduled_____

_____ Certificate of Appropriateness from HLC Date Received_____

_____ Historic Landmark Commission (HLC) Hearing Date Scheduled_____

_____ Sign Permit Application

_____ Main Street Advisory Board Review Date Scheduled_____

_____ Specific Use Permit Application

_____ Zoning Change Application

_____ Planning & Zoning Commission Hearing Date Scheduled_____

_____ City Council Meeting to Approve Specific Use Permit Date Scheduled_____

_____ Procedure for Commercial New Construction and Additions with Building Permit
(Refer to checklist from Development Services for complete list of documents required)

_____ Procedure for Commercial Remodels and Repairs with Building Permit
(Refer to checklist from Development Services for complete list of documents required)

_____ Multi-Trade Subcontractor Permit Application

_____ Water and Sewer Tap Application

_____ Health Department Plan Review and Inspection

_____ Fire Inspection

_____ Public Works & Utilities Inspection

_____ Building Inspection

_____ Clean and Show Application

_____ Certificate of Occupancy Application

Approval of HPO or Interim Director of Development Services:

_____ Date: _____

Approval of Mainstreet District Coordinator:

_____ Date: _____

Applicant Signature:

_____ Date: _____

Note: Any changes to the project scope after the date indicated above will require review by the HPO or Director of Development Services!